

WILBERFOSS PARISH COUNCIL

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MINUTES OF THE MEETING OF THE WILBERFOSS PARISH COUNCIL

Held on Thursday 21st June 2018 at Wilberfoss Community Centre, Main Street, Wilberfoss

Present: Chairman Lesley Hoyer, Vice Chairman Dave Smith and Councillors Louise Ward, Anna Coppinger, Anita Coppinger, Judy Abernethy and Pete Armstrong, together District Councillors Andy Strangeway and Kay West and 1 member of the public.

1. Apologies were received from Councillors James Cann and John Cooper.
2. The Chairman declared a pecuniary interest in the item relating to staff salaries.

The 15 minute question time was not utilised.

3. Minutes of the Meeting of the Wilberfoss Parish Council held on 17th May 2018 were signed as a true record.

4 Planning

The Chairman suggested that the issue relating to the complaint be brought forward and this was accepted. It related to the response by the Parish Council to Planning Application 18/01436/VAR | Variation of condition 1 (17/03583/PLF) to allow the first floor extension and dormer window to front and construction of dormer extension to rear to be clear glass, or to be deleted, or refer only to bathroom window | 1 Willow Park Road Wilberfoss East Riding Of Yorkshire YO41 5PS. The Chairman explained the reason behind the Council's decision but, following the complainant's suggestion that she should consider her position, offered her resignation, should the Parish Council wish to accept it. Members acknowledged that East Riding of Yorkshire Council planning enforcement officers are the experts and the Parish Council must be guided by them. With this in mind it was agreed that the Parish Council's objection to the alteration would stand.

The Parish Council considered Planning Application 18/01813/PLF | Erection of single storey extension to side and rear | Mill Bungalow Mill Lane Wilberfoss East Riding of Yorkshire YO41 5NJ and had no observations to make.

Members were notified that Planning Application 18/00177/PLF from Mr Stephen Duncan for the conversion of building to dwelling with associated works and demolition of link to main dwelling at Common Farm, Bolton Lane, Wilberfoss had been approved.

Members were notified that Planning Application PP-06834917 from Mrs Monica Duffy for the erection of a single storey extension to rear, two storey extension to side and construction of pitched roof to replace existing flat roof to front canopy of 28 The Paddock, Wilberfoss had been approved.

5 District Councillor Reports

Ward Councillor Strangeway acknowledged the excellent work undertaken by East Riding of Yorkshire Council with regard to the non-return valves and increased drainage on Becksides. He further confirmed the re-siting of the Mobile Library wifi router so that it no longer interfered with the fire exit at the Community Centre. Lastly, he agreed to follow up on the school flashing control lights which are in operation from 6.30 am each morning. Ward Councillor Kay West had nothing to report.

The Clerk confirmed that there had been no urgent decisions taken since the last meeting.

6 Progress Reports

The Clerk advised that the new Wilberfoss Parish website (www.wilberfossparish.org.uk) will go live on 22nd June 2018 and that the new email address for Wilberfoss Parish Council will be clerk@wilberfossparish.org.uk. It was acknowledged that there is no need for individual Councillors to have their own email addresses but that all identifying information will be deleted from emails and other correspondence before being circulated to full Council.

7 Environment & Community Matters

The next flag flying date is not until the 1st August.

A brief discussion took place regarding alterations and updates to the Parish Council's Action Plan before it is added to the new parish website.

Everyone agreed that the new notice board on Main Street looks fantastic! A cheque for £520.00 has been received from the Wilberfoss Jubilee Project and a further £400.00 is expected. Beyond the generous donations from the Project and the Walker family, the remainder of the project will be covered by funds ring-fenced from ERYC's Recycle Credit Scheme.

8 Councillors' Reports and items for future Agendas:

Councillor Abernethy, as Parish Council representative on the PFA notified members of bid for funding to support an extension of the car park. Details can be found at <https://www.calor.co.uk/communityfund/provision-of-additional-car-parking-spaces>. Councillor Abernethy further confirmed that the PFA's AGM will take place on the second Tuesday in August.

Councillor Armstrong brought to the Parish Council's attention the lack of hawthorn hedge between Moorfield Way and the new Persimmon estate. This was removed by the Persimmon contractors before work began on site and had previously been reported to the site manager. The area is now a mass of weeds. The Clerk offered to bring the issue to the attention of Planning Enforcement Officers at ERYC. A brief discussion took place about a dispute that a homeowner is having with Persimmon but it was acknowledged that they would need to take the matter up directly with Persimmon and/or ERYC Planners. Ward Councillor West suggested that the way forward may be for those affected by issues relating to the Persimmon development to form a residents' association, who can in turn write to their local MP.

Councillor Anita Coppinger advised of temporary issues relating to the management of the private day nursery in Wilberfoss. It was acknowledged that the owner/manager had suffered serious ill health. Following an Ofsted inspection, procedures have been put in place to much improve the situation before a deadline of the 4th September.

Councillor Smith advised that at his recent attendance of the Action A1079 meeting it was again suggested that the Parish Council should undertake a survey of postcodes of those visiting the area. Councillor Armstrong offered to assist Councillor Smith in the production and distribution of the paperwork.

Councillor Armstrong advised that he would act as the Parish Council representative on the Liaison group being formed between Newton upon Derwent Parish Council, Wilberfoss Parish Council and Wilberfoss Quarry.

The Clerk notified members of an opportunity to attend the forthcoming 53rd Wildlife Photographer of the Year Exhibition at Beverley Art Gallery. As more than one Councillors showed an interest, the Clerk asked for those interested to come forward so that names could be 'drawn from a hat'.

The Clerk advised that a new defibrillator is due on site and will need someone to fix it in place. The Clerk had agreed to take delivery and Councillor Armstrong offered to assist with installation.

9 Administration

Details of the new website and email address for Wilberfoss Parish will be published. The Clerk was asked to remind people through the Newsletter of the next Friendship Lunch.

It appeared that the new model Standing Orders had not been received by Councillors. They will be circulated again before adoption.

10 Finance

The Clerk's request to use the Post Office for paying in cheques was approved by Council. So too was the use of the Parish Council's bank details to set up payment to the parish website host.

The Clerk acknowledged receipt of a cheque for £520.00 from Wilberfoss Jubilee Project towards the cost of the purchase and installation of the new notice board. A further £400.00 is expected. The Chairman advised that she would write a letter of thanks .

Payment was approved for the following transactions:

Litter Picker	Confidential
HMRC	Confidential
Clerk's work from home pay	Confidential
Clerk's May salary	Confidential
Litter Picker	Confidential
Notice-It Limited (notice board purchase)	£1595.00
Grimston Landscapes (notice board installation)	£768.00
J G Burton (Allotment Annual Rent)	£450.00
Smith – travel expenses – Crime Prevention meeting	£7.15
Smith – travel expenses – A1079 meeting	£12.35
Wilberfoss Community Centre (Hire Charges)	£15.00
Acer Garden Services	£447.60

The Clerk left the building in order for a discussion to take place about staff salaries. The Chairman presented details to the Parish Council before leaving the room herself, due to her pecuniary interest in the matter. Agreement was reached to increase the Clerk's salary and hours worked to 11 per week.

Meeting closed 8.45 pm

..... Lesley Hoyer (Chairman)

..... S M Wills (Clerk)